

**ST.LUCIA TEACHERS' CREDIT CO-OPERATIVE LTD.**  
**#29 RIVERSIDE RD, CASTRIES**  
**TEL # (758) 453-2538/451-9146 FAX # 458-1387**

CHECK LIST

Type of loan applied for:

Mortgage                      {Building}

1. Recent salary slip [ ]
2. Job letter [ ]
3. Recent copy of land register [ ]
4. Copy of vendor's deed [ ]
5. Copy of Survey Plan [ ]
6. Valuation of Property [ ]
7. Approved house plan from DCA [ ]
8. Quantity Surveyor's Report [ ]
9. Contractors estimated cost of construction/ renovations [ ]
10. Compliance letters from the following [ ]  
    NIC / Property tax department and Inland Revenue
11. Quotation from insurance company (House Insurance) [ ]
12. Life insurance- statement & Policy [ ]
13. Minimum of 10% of request in shares [ ]